

**CLASSIFIED STAFF NEEDS ASSESSMENT APPLICATION**  
**Fall 2016**

Name of Person Submitting Request:	<b>Albert Maniaol</b>		
Program or Service Area:	<b>Division Office</b>		
Division:	<b>Applied Technology, Transportation and Culinary Arts</b>		
Date of Last Program Efficacy:	<b>Not applicable</b>		
What rating was given?	<b>Not Applicable</b>		
Current Number of Classified Staff:	FT:	1	PT:
Position Requested:	<b>CTE Coordinator (New Position)</b>		
Strategic Initiatives Addressed: (See <a href="http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf">http://www.valleycollege.edu/about-sbvc/office-of-president/college_planning_documents/documents/strategic-plan-report-working-doc-8-25-15-2.pdf</a> )	2.15, 2.6.6, 3.9, 3.12		

Replacement  Growth

If you checked replacement, when was the position vacated? Grant funding for the part-time Tool Room Specialist position was eliminated on 5/2016.

1. Provide a rationale for your request. (Explain, in detail, the need for this position.)

San Bernardino Valley College (SBVC) has over 70 CTE programs available to our students. The Strong Workforce Program (SWP) will require extensive coordination among all CTE programs that will be receiving SWP funds including data collection to measure performance outcomes and metrics. Monthly and quarterly reporting, coordination and collaboration with our regional consortium, industry and employer partners will also be the primary responsibilities of this proposed coordinator.

2. Indicate how the content of the department/program's latest Efficacy Report and/or current EMP supports this request and how the request is tied to program planning. (*Directly reference the relevant information from your latest Efficacy Report and/or current EMP in your discussion.*)

We are aligning all our CTE programs to meet industry standards and preparing our students for jobs needed by our regional industries and employers. We will enhance the quality of all our CTE programs that have high demands, consequently, increasing student enrollments in those CTE programs.

3. Indicate any additional information you want the committee to consider (*for example, regulatory information, compliance, updated efficiency, student success data, planning, etc.*).

The Strong Workforce program is a statewide initiative to increase enrollment in CTE programs with high job demands and enhancing the programs to meet industry standards. Students will acquire the necessary skills and competencies in preparing them and competing for jobs. The proposed CTE Coordinator will assist the Division Deans with CTE programs in meeting the requirements of the SWP and in the implementation of the SBVC's work plan.

4. What are the consequences of not filling this position?

The Divisions with CTE programs participating in the Strong Workforce Program (SWP) will not be able to fulfill the implementation and reporting requirements of the SBVC SWP's without the assistance of this proposed coordinator. A single point of contact is important that will provide the appropriate Division Deans with CTE programs the necessary resources they need to ensure work plan activities for each CTE program in the SWP are performed and desired outcomes are met.